

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the March 27, 2017 Potter County Commissioners' Court meeting.

The minutes from the March 27, 2017 Potter County Commissioners' Court meeting were so recognized.

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of March 22, 2017 through April 5, 2017. [Hood]

Judge Tanner referenced Vouchers checks Nos. 174169-174377 and wire #879-883 in the total amount of \$2,287,484.19.

MOTION was made by Commissioner Murguia; I make a motion that we approve the Vouchers as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

Kay Holland, Potter County Human Resources Director, spoke before Commissioners' Court.

The Insurance Fund Report was so recognized.

See Documentation

4. **HUMAN RESOURCES REPORT:** To hear a report on Department of Treasury Form 4564 Information Document Request and take any action necessary. [Holland]

Kay Holland, Potter County Human Resources Director, gave a report to Commissioners' Court.

No action was taken on this item.

See Documentation

5. **POTTER-RANDALL CHILD WELFARE BOARD:** To recognize APRIL as Child Abuse Awareness month. [Ingram, Tanner]

Patty Huff, Rainbow Room Volunteer Coordinator, expressed their gratitude to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve the Resolution indicating that April is Child Abuse Awareness month.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

6. **PORTS – TO – PLAINS:** To hear an update on the Ports-To-Plains Alliance and the extension of I-27 from Duffy Hinkle, Vice-President of Membership and Marketing and to take any action necessary. [Hinkle, Tanner]
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Duffy Hinkle, Vice President of Membership and Marketing, gave an update to Commissioners' Court.

No action was taken on this item at this time - to be discussed during budget hearings.

See Documentation

7. **QUARTERLY BUDGET COMPARISON:** To recognize the second quarter comparison report for FY16 and FY17. [Murguia, Hood]
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The Quarterly Budget Comparison report for FY16 and FY17 was so recognized.

See Documentation

8. **FINANCIAL REPORT:** To recognize the Comprehensive Annual Financial Report for the fiscal year ended September 30, 2016. [Hood]
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The Comprehensive Annual Financial Report for fiscal year ending September 30, 2016 was so recognized.

See Documentation

9. **FIRE/RESCUE:** To consider and act upon allowing Fire/Rescue to use the expense reimbursement funds from the Panhandle BNSF Train Wreck for uniforms in the amount of \$12,463.75 and to approve budget adjustments as needed. [Fitzpatrick, Hood]
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Chief Richard Lake and Pat Fitzpatrick, Assistant Chief, Potter County Fire Rescue, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we accept the reimbursement funds from BNSF and allow that money to be put into uniforms for the Fire Department.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

10. **TAX NOTES:** To consider and act upon an order authorizing the issuance of Potter County, Texas Tax Notes, Series 2017 and resolving other matters related thereto. [McLiney, Hood]
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Mark McLiney, SAMCO Capital Marketing Inc., gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve the issuance of Potter County Tax Notes, Series 2017 to Texas Independent Bank for an interest rate of 1.91% for the purchase of emergency radio equipment.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

11. **RESOLUTION - VICTIM ASSISTANCE PROGRAM:** To consider and act upon authorizing Judge Tanner to execute an application for state assistance to be submitted to the Office of the Attorney General for the VCL (Victim Assistance Coordinator/Crime Liaison Grant) which would fund a new position for a Victim Coordinator. [Sims]
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Randall Sims, 47th District Attorney, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia; I make a motion to approve authorizing Judge Tanner to execute an application for state assistance to be submitted to the Office of the Attorney General for the Victim Assistance Coordinator/Crime Liaison Grant which would fund a new position for a Victim Coordinator and benefits to be paid by the City of Amarillo.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

12. **CERTIFICATE OF COMPLETION OF REQUIRED HOURS:** To recognize the Certificate of Completion from Bill Blackwood Law Enforcement Management Institute of Texas for Georgia L. Estrada (successfully completed 40 hours course in Newly Elected Constables). [Estrada]
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The Certificate of Completion for Georgia L. Estrada, Constable Pct. 2, was so recognized.

See Documentation

13. **COUNTY COMMISSIONER CONTINUING EDUCATION:** To recognize Commissioner Murguia's Certificate of Completion for (16) hours of continuing education for 2016, pursuant to Section 81.0025 of the Local Government Code. [Murguia]
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The Certificate of Completion for Commissioner Murguia, Pct. 2, was so recognized.

See Documentation

14. **FORMAL BID #1143-17 PAINTING AND SURFACE REFINISHING SERVICES:** To consider and act upon the following:

- a. Allow the opening of a single bid;
- b. To award the contract to the single bidder contingent on the review and approval by the Facilities Maintenance Department. [Shelton, Head]

a. MOTION was made by Commissioner Vaughn: I so move authorizing the bid to be opened for Painting and Surface Refinishing Services.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

Vickie Shelton, Potter County Purchasing Agent, opened the single bid. Vickie Shelton recommended to the Court to award Bid #1143-17 to Palmer Painting.

b. MOTION was made by Commissioner Murguia; I make a motion that we approve Bid #1143-17 to Palmers Painting.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

15. **ADOPTION OF RETIRED K-9.** To consider and act upon a request from the Potter County Sheriff relating to proposed adoption of a retiring drug interdiction canine (K-9). [Thomas]

Potter County Sheriff Brian Thomas gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move that we approve the request from the Potter County Sheriff relating to proposed adoption of a retiring drug interdiction canine (K-9).

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

16. **DISPOSITION OF SURPLUS FIRE EQUIPEMENT.** To consider and act upon a request from Fire and Rescue to donate out-of-service SCBA equipment (self-contained breathing apparatus) to the Texas Forest Service Helping Hands Program pursuant to authority granted by Texas Education Code § 88.106(c). [Lake, Fitzpatrick]

Chief Richard Lake, Potter County Fire Rescue, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia; I make a motion that we approve Fire and Rescue to donate out-of-service SCBA equipment (self-contained breathing apparatus) to the Texas Forest Service Helping Hands Program.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

17. **MOTOROLA COMMUNICATIONS SYSTEM PROJECT.** To receive a status report regarding the Motorola Communications System project, and act on appointment of a County project management team for this project, and to take such other action as may be appropriate regarding the project. [Tanner, Thomas, Fowler]
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Tad Fowler, Assistant Potter County Attorney, gave a status report to Commissioners' Court and named those who have volunteered to be on the Project Management Team. They are Dallas Dotts, Potter County Sheriff's Office, Pat Fitzpatrick, Potter County Fire Rescue, Jason Patrick, Potter County IT, and Eric Dobbs, Potter County Attorney's Office.

MOTION was made by Commissioner Church: I move that we appoint the names that were presented with the addition of Mike Head (Potter County Facilities Maintenance Director) as the Management Team for the radio installation.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

18. **POTTER COUNTY BURN BAN:** To discuss and take any action necessary on the burn ban. [Lake]
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Chief Richard Lake, Potter County Fire Rescue, spoke before Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve lifting of the burn ban per the recommendation of our Fire Chief.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Vaughn and Judge Tanner.

NOES: Commissioner Church.

Motion carried by 4-1 vote.

19. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. Collections:

- i. The transfer of Helen Martinez as receptionist in Collections to the County Attorney's office effective March 25, 2017. [Prado]
See Documentation

B. Records:

- i. The hiring of Laura Strong as a Microfilm Clerk as a replacement for Dusty Peek, effective April 10, 2017. [Hanna]
See Documentation

MOTION was made by Commissioner Murguia: I make a motion that we approve the employment items as presented.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

20. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

No projects report was given.

21. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 570 (83 female; 0 Childress) 83% felonies and 12% misdemeanors was given by Judge Tanner.

22. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

No insurance items were presented.

23. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No Executive Session was held.

24. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

The next Commissioner Court meeting, April 24, 2017, will be held at the Santa Fe building for our 4th Annual Government Day.

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, April 24, 2017, in the Santa Fe Building, 11th Floor Auditorium, 900 S. Polk, Amarillo, Potter County, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 10th day of April, 2017.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy